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**Annual Graveley Parish Council Meeting Minutes
of the Full Parish Council taken on Wednesday 10th June 2026 at Graveley Village Hall,
High Street, Graveley, Hertfordshire, SG4 7LB at 8.00pm**

Council members present:	Cllr J Atkinson Cllr M Griffin – Chair Cllr H Lumley Cllr J Risbridger
In attendance:	D Galvan (Clerk & RFO to the Council) Cllr S Jarvis (HCC)
26/052	Apologies Cllr D Griffiths (NHC)
26/053	Interests Cllr Griffin made a declaration of interest for agenda item 26/057 (h) and therefore will not take part in the discussion/vote.
26/054	Minutes To confirm the Minutes of the Graveley Parish Council Meeting held on Wednesday 20 th May 2026 as a true and accurate record of proceedings. Resolved. Proposed by Cllr Griffin. Seconded by Cllr Atkinson, that these Minutes be agreed as a true and accurate record of the proceedings and to be duly signed by the Chair. Unanimously agreed.

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26/055	Public Issues Cllr Risbridger reported that a tree at Grinders End had come down and there was an overgrown tree in Ashwell Close. Cllr Lumley to take a look and report it, if necessary. The bus shelter needs a clean, Cllr Lumley to speak to the litter picker about doing (he will need to change his rota to accommodate this). The drain road gully and drain is blocked outside the George & Dragon is causing flooding to the entrance the car park to the car park. It has been reported to HCC but deemed that no action was required. So, they have resubmitted a fault report to HCC. The Clerk raised this matter with Cllr Jarvis to see if he would be able to help and speak to Highways about this. Footpath 17 the hedge between the two pubs is overgrown and has been reported but timescales are lengthy. Cllr Jarvis advised the Clerk to speak to a contact at Rights of Way.
26/056	Reports from County & District Councillors, Police and others Cllr Jarvis reported that the second smiley face speed indicator (to go at the southern end of the High Street) is due to be installed in September.

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26/057

Finance

- a) To receive Annual Internal Auditor report 2025/26.
Resolved. Proposed by Cllr Griffin. Seconded by Cllr Lumley, to note the Annual Internal Auditor report 2025/26. Unanimously agreed.
- b) To approve the AGAR Section 1 Annual Governance Statement 2025/26.
Resolved. Proposed by Cllr Griffin. Seconded by Cllr Atkinson, to approve the AGAR Section 1 Annual Governance Statement 2025/26. Unanimously agreed.
- c) To approve the AGAR Section 2 Annual Accounting Statements 2025/26.
Resolved. Proposed by Cllr Griffin. Seconded by Cllr Atkinson, to approve the AGAR Section 2 Annual Accounting Statements 2025/26. Unanimously agreed.
- d) To approve the Certificate of Exemption AGAR 2025/26 to be submitted to the External Auditors.
Resolved. Proposed by Cllr Griffin. Seconded by Cllr Lumley, to approve the Certificate of Exemption AGAR 2025/26. Unanimously agreed.
- e) To approve the dates for the Period for the Exercise of Public Rights of Thursday 11th June to Wednesday 22nd July 2026 and to confirm the date the Notice is to be published on the Council's website.
Resolved. Proposed by Cllr Griffin. Seconded by Cllr Lumley, that the period for the exercise of public rights will be Thursday 11th June to Wednesday 22nd July. Unanimously agreed.
- f) To consider making a donation to The DX Club at Duxford for £75.00 on behalf of HFL auditors for their audit work.
Resolved. Proposed by Cllr Griffin. Seconded by Cllr Atkinson, agreed that a cheque be raised for £75.00 as a donation to the DX Club on behalf of the auditors for their work. Unanimously agreed.
- g) To authorise the payment schedule in accordance with the budget for June 2026.
Resolved. Proposed by Cllr Griffin. Seconded by Cllr Atkinson, June 2026 payment schedule was authorised. Unanimously approved.
- 8.20pm – Cllr Griffin left the meeting room and Cllr Lumley chaired the next agenda item.
- h) To consider the renewal of Cllr Martin Griffin's dispensation to participate in any decision to make a financial payment to his spouse, the Clerk, the Councillors (Cllrs Atkinson, Lumley and Risbridger) consider that it is appropriate, having regard to all the circumstances, including the number of elected or co-opted Councillors at this time, to recommend the granting of a limited Dispensation from the requirements under section 31(4) of the Localism Act for his ability to participate in that item. This Dispensation is conditional on the following:
- This will apply, if and only if, the matter/ meeting would become inquorate as a result of complying with the requirements under section 31(4) Localism Act 2011;
 - Cllr Martin Griffin can then remain in the meeting for that item;
 - Cllr Martin Griffin must then make a declaration of the Interest and the fact that there is a limited Dispensation (which is to be minuted); thereafter
 - Cllr Martin Griffin can participate, or participate further, in any discussion

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	e. Such Dispensation to apply until Cllr Martin Griffin resigns, retires, or is not re-elected as a Councillor (as the case may be), or his wife is no longer the Clerk to the Parish Council, for a maximum period of 4 years from the date of granting this Dispensation. Resolved. Proposed by Cllr Lumley. Seconded by Cllr Risbridger that this dispensation was granted by Graveley Parish Council. Unanimously approved. 8.22pm Cllr Griffin re-joined the meeting.
26/058	Planning a) To consider planning applications received during the period (Thursday 4th June to Tuesday 9th June 2026). None. b) To discuss LC/21413 - George And Dragon – Pub Licence application - Licensing Sub-Committee Hearing to take place on 16th June 2026. Cllr Griffin is to attend the Zoom meeting for the hearing and will put forward the points previously made to North Herts Council. He also stated it has been reported to him that the George and Dragon have now built outdoor toilets, replaced the step and installed a servery all without planning permission. This has been reported to North Herts Council and the Planning Enforcement office has issued a case number.
26/059	Clerks report • HCC have authorised the repainting of the posts in the High Street. The Clerk is obtaining quotes and looking to have this work started in July. • Enquired the timescale for the replacement bus shelter up at Jacks Hill. • The Clerk has asked NHC if it is necessary to erect a warning sign in the area of the un-mowed grass (the biodiversity area) that runs the length of the fence area in the Playground. The Clerk will ask the Playground inspectors to check and on the cleanliness of the equipment/bench in the playground. • Update on Local Government Reorganisation The Government is progressing plans to reorganise Hertfordshire's councils into new unitary authorities, replacing the current county and district system. A public consultation ran from February to March 2026 and has now closed. Three options (2, 3 or 4 unitary councils) are under consideration, with a final Government decision expected in summer 2026. If approved, new councils would be elected in 2027 and take full responsibility from April 2028. • Footpath 17 has been cut back by Highways earlier this week. • Large beech tree by the Playground has been cut back. • Anti-social parking – Oak Lane and by Waggon & horses car park has been reported to rural police. They will leave a Police Notice advising to park more considerably if they see this happening. [Cllr Jarvis will speak to speak to North Herts Parking]. • The Clerk received correspondence from a resident but too late to address at the meeting so will respond directly.

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26/060	Items for consideration at next meeting To suggest agenda items for the next meeting of the Graveley Parish Council meeting on Wednesday 15 th July 2026. None.
	Meeting closed at 8.45pm

DRAFT

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